OMB Approval 2700-0042

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE	OF	PAGES
	1		1

2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
0001	22 April 2003		

6. ISSUED BY CODE N00167

NAVAL SURFACE WARFARE CENTER
CARDEROCK DIVISION
CODE 3322, LESLEY WISE
9500 MACARTHUR BLVD
WEST BETHESDA, MD 20817-5700

7. ADMINISTERED BY (If other than Item 6) CODE

See Item 6

8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code)

OFFERORS

CODE FACILITY CODE

(✓)	
	9A. AMENDMENT OF SOLICITATION NO. N00167-02-R-0084
X	9B. DATED (SEE ITEM 11) 16 April 2003
	10A. MODIFICATION OF CONTRACT/ORDER NO.
	10B. DATED (SEE ITEM 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, X is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(✓) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return ____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

CHANGES AND REVISIONS TO THE SOLICITATION

1. *The Attachment – Past Performance Questionnaire is hereby amended to correct the solicitation number* cited on Page 1, in the first sentence to read: N00167-02-R-0084. A complete corrected copy (3 Pages) is included as an Attachment to this Amendment.

2. All other terms and conditions remain unchanged.

Except at provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY (Signature of Contracting Officer)	16C. DATE SIGNED 22 April 2003

PAST PERFORMANCE

Attachment - Amendment 0001
Solicitation N00167-02-R-0084

To PCOs, ACOs, CORs

As part of the evaluation for solicitation **N00167-02-R-0084**, you are requested to provide information on past performance of the contractor (offeror) based on your knowledge of the work.

Please complete the evaluation as soon as practical and return to Mr.Lesley A. Wise, FAX-301-227-5784 or email at: wisela@nswccd.navy.mil.

Contract Number:_____ Agency:_____

Contractor Name:_____

Procuring Contracting Officer:_____ Phone:_____

Administrative Contracting Officer:_____ Phone:_____

Technical Customer:_____ Phone:_____

Program/Nature of Effort: _____

_____

Performance Period: _____

A. Customer Satisfaction Score

What are the indications for experiences with offeror's commitment to customer satisfaction? Are they responsive to customer needs and interact and cooperate well with customer personnel? Do they interact well with the subcontractor to meet schedule and quality?

(1) Marginal: Needs constant govt. oversight, resists suggestions.
(2) Average/Acceptable: Cooperative when confronted, responds well to issues.
(3) Good/Satisfactory: Initiates feedback and seeks to improve.
(4) Highly Satisfactory: Provided very good service, very cooperative.
(5) Superior: Provided outstanding service, no customer complaints.

Please provide remarks to amplify the evaluation. If unable to evaluate, please indicate why.

B. **Contract Compliance**	Score
What are the indications regarding contract terms and conditions being strictly adhered to? Does the contractor provide timely notifications IAW the terms of the contract? Did the contractor utilize Small Business Concerns?	

(1) Marginal: Needs constant oversight.
(2) Average/Acceptable: Usually is in compliance.
(3) Good/Satisfactory: Generally is in compliance.
(4) Highly Satisfactory: Mostly complied with all terms and conditions of the contract.
(5) Superior: Fully complied with all terms and conditions of the contract.

Please provide remarks to amplify the evaluation. If unable to evaluate, please indicate why.

C. **Quality of Performance**	Score
What are the indications regarding the quality of the contractor's product (or performance) in terms of what the customer expected prior to award versus actual performance? Does the contractor provide high standards of workmanship and live up to their promises and commitments?	

(1) Marginal: Needs frequent oversight, occasionally missed schedules.
(2) Average/Acceptable: Needs some oversight, rarely missed schedules.
(3) Good/Satisfactory: Carried out the assigned tasks with some problems.
(4) Highly Satisfactory: Fully carried out the assigned tasks with few problems.
(5) Superior: Fully carried out the assigned tasks with no problems.

Please provide remarks to amplify the evaluation. If unable to evaluate, please indicate why.

D. Schedule Adherence **Score**

Are performance schedules adhered to? Does the contractor act to avoid potential problems that would effect timely performance/delivery or did they perform ahead of schedule? This includes proper management of subcontractor performance to avoid schedule delays.

(1) Marginal: Has trouble meeting the Government's schedule, does not improve with time and experience, usually confrontational when pressured.
(2) Average/Acceptable: Generally always met the required schedule, had some minor problems that affected on the customer's schedule, strives to exceed, improves with and each task.
(3) Good/Satisfactory: Usually always met the required schedule, had some minor problems with no affect on the customer's schedule.
(4) Highly Satisfactory: Almost always met the required schedule, had some very minor problems with no affect on the customer's schedule.
(5) Superior: Fully met the required schedule.

Please provide remarks to amplify the evaluation. If unable to evaluate, please indicate why.

E. Cost Control Score

Does the contractor have good cost control and estimating measures in place. Do they provide advanced notification of potential cost growths? Do they aggressively act to control costs including closely monitoring subcontractor costs?

(1) Marginal: No cost control mechanisms in place, frequent cost growths with no advanced notification.
(2) Average/Acceptable: Works at controlling costs, occasional cost growths.
(3) Good/Satisfactory: Generally controls costs, has some rare problems.
(4) Highly Satisfactory: Controls costs.
(3) Superior: Acts aggressively to control costs.

Please provide remarks to amplify the evaluation. If unable to evaluate, please indicate why.