CALS

JUNE 20, 1997

MEMORANDUM FOR CHAIRMAN, TRI-SERVICE IETM TECHNOLOGY WORKING GROUP

SUBJECT: Charter approval

In response to the Joint Commanders Group letter dated June 10, 1997 and our meeting on June 20, 1997 the working group charter has been revised. A copy of the new charter is attached.

Point of contact for this action is Dorothy Wright (703) 681-8476 or wrightdj@acq.osd.mil.

Mark M. Adams
Acting Director, CALS

Attachment

Charter Of The Tri-Service IETM Technology Working Group

PURPOSE

To foster the exchange of ideas and the agreement on a common approach, regarding the acquisition of Interactive Electronic Technical Manuals (IETMs) which use computer technology for the innovative display and presentation of technical manual information among all Department of Defense agencies.

RESPONSIBILITIES

1. Serve as an activity for Technology Exchange among the Services in areas related to IETM technology and standards including, but not limited to the following: data-base structure, multi-media display, interoperability among authoring and presentation systems, virtual-reality display, and neutral modeling of source data for electronic exchange in an integrated data environment.

2. Determine requirements for DoD, commercial, and international IETM specifications and standards, and carry out development and modification of such specifications and standards as required. Maintain oversight of the conversion of the IETM Specifications to Performance Specifications and develop a plan for the continued maintenance of those specifications.

3. Serve as DoD focal point for technology and standardization of IETMs, including identification of: (1)processes required to develop and support IETMS; (2)currently available technology and standards; and (3) voids/issues in technology and standards, and potential Service and Industry task/efforts to resolve these voids/issues on a DoD-wide basis. Carry out technical reviews of specific IETM tasks and proposed technology and standardization to obtain consensus and to facilitate Tri-Service implementation of recommended technology/standards.

4. Develop and update the IETM Technology Roadmap to include specific activities, Plan of Action and Milestones (POA&M), and office of primary responsibility for specific task. Carry out specific technical tasks in accordance with task statements from the OSD/CALs Office.

5. Serve as technical point of contact to Industry associations (e.g., CALS, ISG, SP-HIS, AIA) Government activities (e.g., DISA, JCALS), and international standards activities (e.g., AECMA 1000D efforts) concerned with IETM technology and standards.

6. Investigate and provide technology/standardization recommendations to DoD and the three Services concerning interface/integration of IETMs with training, advanced diagnostic systems, and integrated lifetime logistic-support systems.

7. Provide a new DoD information architecture for IETM interoperability which meets

the following Joint Commanders Group for Communications Electronics (JCG-CE) Electronic Technical Publications Panel goals;

a. Develop a uniform approach for electronically communicating and accessing technical data throughout DoD.
b. Maximize the use of commercial off-the shelf technology in the process.
c. Develop a common user/information interface for field delivery systems.

ORGANIZATION AND MEMBERSHIP

1. The working Group will be chaired by the Navy.

2. The working Group will be composed of representatives from the following Activities; with additional advisers to support Working Group efforts as needed:

Army: US AMC Logistic Support Activity (AMXLS-AP)
Navy: Naval Surface Warfare Center, Carderock Division (Code 2052)
Air Force AF Data Systems Modernization Program Office WPAFB
Marine Corp.: Marine Corps System Command (PSD-M4), Quantico

3. The Working Group will invite liaison participation from the following Activities.

JCALS Program Office
CALS-ISG (HIS)

4. Task Groups - Specific task groups may be designated by the working group chair to accomplish individual tasks.

5. Reporting - The workgroup chair shall provide the members with minutes of all workgroup meetings and progress reports as the chair thinks necessary and notify the group of any problem area that may require assistance.

EFFECTIVE DATE: 20 June 1997